

FRAMINGHAM EARL ANNUAL PARISH COUNCIL MEETING

**You are summoned to the Annual Parish Council meeting of Framingham Earl Parish Council
to be held on Tuesday 3rd May 2016 at 7.30pm
at Framingham Earl Community Sports Centre
for the purpose of transacting the following business**

Yvonne Wonnacott
20th April 2016
Clerk to Framingham Earl Parish Council

AGENDA

- 1) **Election of Chairman**
Declaration of acceptance of office form to be signed.
- 2) **Election of Vice-Chairman**
- 3) **Apologies for absence**
- 4) **Declarations of interest**
Members should declare any personal interests in any items on the agenda and state whether they are also prejudicial. In the case of prejudicial interests the member must withdraw from the room while the matter is discussed.
- 5) **Suspension of meeting for Public Participation**
Resolution to suspend the meeting to invite members of the public to speak.
- 6) **Minutes of the meeting held 1st March 2016** – for acceptance.
- 7) **County Councillor’s Report** – to receive a written or verbal report.
- 8) **District Councillor’s Report** – to receive a written or verbal report.
- 9) **6th Youth Council Report** – to receive a written or verbal report.
- 10) **Planning Matters**
 - a) **Applications received to date** – for consideration.
 - b) **Decision notices received to date.**
- 11) **Finance Matters**
 - a) **Finance and Admin Report with financial summaries for year ending 31st March 2016** – for approval.
 - b) **Section 1 – Annual governance statement 2015/16** – for approval and sign off by Chair and Parish Clerk.
 - c) **Section 2 – Accounting statements 2015/16** – for approval and sign off by Chair and Parish Clerk.
 - d) **Insurance Renewal** – approval of renewing policy with Zurich Municipal.
 - e) **Bank Accounts** – move from Barclays to Lloyds update.
 - f) **Discontinuation of NALC Annual Subscription** – for discussion and approval.
 - g) **SSG Constitution** – future funding of group (proposal of admin cost split between the 7 Parish Councils) – for discussion.
- 12) **Environmental Matters**
 - a) **Roundabout** – working party update.
 - b) **Poringland Woods** - nomination for Community Asset update.
 - c) **Tree Warden** – vacancy update.
 - d) **Fly tipping** (Spur Lane) – for discussion and update.
- 13) **Queen’s 90th Birthday Celebrations** – update.
- 14) **Police and Highways** – update.
- 15) **Correspondence received to date**
- 16) **Chairman’s urgent business** – if any.